



## INFORMATION FOR MEMBERS

“A Hit with Everyone”

### **This information sheet is to help you as a member.**

We hope you will find the following information helpful. Should you have any queries not covered please contact the office [info@penzancetennisclub.co.uk](mailto:info@penzancetennisclub.co.uk).

Penzance Tennis Club is affiliated to <https://www.lta.org.uk/>.

### **CLUB OFFICE OPENING TIMES**

See our website <http://penzancetennisclub.co.uk/contact/> for current Club office opening hours. Times are occasionally subject to change and will be advertised on the club's noticeboard.

### **COACHING**

The club offers coaching for all levels of players and all ages. See website for coaches' contacts

### **SAFEGUARDING**

Penzance Tennis Club acknowledges the duty of care to safeguard and promote the welfare of children and adults at risk. The club is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and LTA requirements. A copy of the club's full safeguarding policy is available from the office.

The club's safeguarding policy recognises that the welfare and interests of children and adults at risk are paramount in all circumstances. It aims to ensure that regardless of age, ability or disability, gender reassignment, race, religion or belief, sex or sexual orientation, socio-economic background, all children:

- have a positive and enjoyable experience of tennis at Penzance Tennis Club in a safe and inclusive environment
- are protected from abuse whilst participating in tennis.

Penzance Tennis club acknowledges that some children, including disabled children and young people or those from ethnic minority communities, can be particularly vulnerable to abuse and we accept the responsibility to take reasonable and appropriate steps to ensure their welfare.

Further details regarding Safeguarding at Penzance Tennis Club, appointed Welfares officers, etc., can be obtained from the Club noticeboard and office

### **SAFETY**

The Club is committed to providing a safe working, coaching, teaching and learning environment for all personnel, members, learners and any related third parties. Please observe all notices and instructions that may be displayed at times.

### **BOOKING SYSTEM**

We operate an "online" court booking system available from our website. This can be used by all members over the age of 16 (and visitors). Members receive a username and password which allows access to the system. Courts can be booked up to 7 days in advance.

### **PLAYING TIMES**

The courts are available to members from 8am to 10pm and there are details of specific times for individual booking of courts, mix-in sessions, junior tennis, coaching, etc. Juniors have priority between 4pm and 6pm Monday to Friday, and on Tuesday junior members have coaching and organised play from 4pm to 6pm. On Mondays, Wednesdays and Fridays there are social mix-in sessions from 12 noon to 3pm and Wednesdays and Fridays there are also evening mix-in sessions starting at 6pm. Please note that a small contribution towards floodlighting is payable during the winter months. On Friday evenings supper is available from the café.

### **FLOODLIGHTS**

Play is possible on all 7 courts via the use of floodlights which are token operated. Tokens may be purchased in advance from the bar or office.

### **GUESTS**

Members may bring guests to play on the courts. A guest fee is payable prior to playing. There is a guest book for signing visitors in on the table in the foyer and monies may be paid at the bar, in the office (if open) or left in a brown envelope (provided in the visitors' book) and posted in the secure Subscription Box on the wall in the foyer. **Members can bring guests** max 5 visits per year commencing 1<sup>st</sup> April each year. If playing with more than one guest it may be more favourable to pay an hourly court hire fee.

Current rates and fees can be found on our website.

### **CAFÉ**

We have a superb licenced café/bar serving light refreshments and lunches, which is open to members and non-members. Supper is available on Fridays. Opening hours are displayed in the clubhouse and on our website.

## **FOR EVERY MEMBERS BENEFIT - DAILY RULES, REGULATIONS AND REQUESTS**



#### **TO THE CLUBHOUSE**

- \*A no smoking policy operates within the clubhouse and club premises.
- \*No dogs (apart from guide dogs) are allowed in the clubhouse and only allowed on the terrace or within the grounds, if on a leash.
- \*Food and drink may not be consumed in the clubhouse unless purchased from the café/bar.
- \*Please respect furniture, fittings and equipment
- \*Please keep all changing areas tidy and report anything you feel may be hazardous to players, committee members or staff
- \*During cold weather please ensure that all external doors are not left open
- \* Bikes are not allowed in or through the clubhouse
- \*If you believe you are last to leave the premises please ensure the back door (towards courts) is locked and that the front door locks behind you.

#### **TO THE COURTS**

- \*Please wear tennis shoes when on court and clothing appropriate for the game of tennis.
- \*If you believe you are the last on court please ensure the nets are lowered after play.
- \*When raising the net please do not use undue force on the handle, putting excessive tension on the posts. This damages the foundations supporting the net posts.
- \*Please do not take glass onto the courts.
- \*Chewing gum must not be consumed on court.
- \*Bikes, pushchairs and anything likely to damage the surface must not be taken on court. Wheelchairs are allowed.
- \*For your safety, please respect any requests made by the Groundsman.
- \* Please report any hazards to the office a member of staff or committee member.
- \*If you are last off the courts please ensure the gates are locked behind you.
- \*Please do not open gates on a court when play is in progress.
- \*Please do not walk across the back of a court when play is in progress.
- \*Please do not attempt to retrieve a ball from another court when play is in progress
- \*In order to be as fair as possible to all Club Members when booking a court consecutive sessions are not allowed. A member may play consecutively if invited as a "fill-in" for a doubles game, using respect and fair play to all.
- \*Court booking can be made up to 7 days in advance. If you cannot attend a booking please cancel online or cancel via the office if open.

#### **TO THE MEMBERS**

- \*Members are obliged to inform the club office of any change of address or contact details as soon as possible.
- \*Members are expected to observe common courtesies both on court and within the clubhouse and grounds following the LTA's guidelines of fair play, showing respect to ensure enjoyment by all, using ones common sense. Further details can be found here <https://www.lta.org.uk>

Thank you.

**Deleted:** INFORMATION SHEET FOR MEMBERS 24-03-2022 track changes